



# **CITY MANAGER'S MONTHLY REPORT**

November, 2024

200 East Broadway  
Hobbs, NM 88240  
[www.hobbsnm.org](http://www.hobbsnm.org)



Mayor  
Sam D. Cobb

City Commission  
R. Finn Smith – District 1  
Christopher Mills – District 2  
Larron Fields – District 3  
Joseph D. Calderón – District 4  
Dwayne Penick – District 5  
Don Gerth – District 6

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**CITY MANAGER**

City Manager Manny Gomez  
Assistant City Manager Todd Randall  
Executive Assistant Julie Nymeyer

**CITY CLERK'S OFFICE**

City Clerk Jan Fletcher  
Deputy City Clerk Amelia Maldonado  
Public Transportation Super. Jacque Pennington

**CITY ENGINEER**

Acting City Engineer Anthony Henry  
Development Director Vacant  
Building Official Scott Shed

**COMMUNICATIONS DEPT.**

Communications Director Vacant  
Marketing Coordinator Chad Littlejohn

**FINANCE DEPARTMENT**

Finance Director Toby Spears  
Assistant Finance Director Deborah Corral  
MVD Manager Anna Villalobos

**FIRE DEPARTMENT**

Fire Chief Mark Doporto  
Deputy Fire Chief Ryan Herrera

**GENERAL SERVICES DEPT.**

Gen. Services Director Shelia Baker  
Building Maintenance Mario Silva  
Electrician Shawn Smith  
Garage Fleet Manager Eddie Trevino  
Streets Superintendent Bryan Ussery

**HUMAN RESOURCES DEPT.**

H. R. Director Nicholas Goulet  
Assistant H.R. Director Tracy South  
Risk Management Director Selena Estrada

**INFORMATION TECHNOLOGY DEPT.**

I.T. Director Christa Belyeu  
Assistant I.T. Director Matt Blandin

**LEGAL DEPARTMENT**

City Attorney Valerie Chacon  
Deputy City Attorney Medjine Douyon  
Assistant City Attorney Amber Leja

**LIBRARY SERVICES**

Library Director Nichole Lawless  
Assistant Library Director Melody Maldonado

**MUNICIPAL COURT**

Municipal Judge Bobby Arther  
Court Administrator Shannon Arguello

**PARKS & OPEN SPACES DEPT.**

POSD Director Bryan Wagner  
Rockwind Superintendent Matt Hughes  
Parks Superintendent Lou Maldonado  
Sports Fields Supervisor Josh Dellinges

**RECREATION DEPT.**

Recreation Director Doug McDaniel  
CORE Facility Director Lyndsey Henderson  
Rockwind PGA Prof. Ben Kirkes  
Recreation Supt./Teen Center Michal Hughes  
Senior Center Coordinator Mary Puccio

**POLICE DEPARTMENT**

Police Chief August Fons  
Deputy Chief Shane Blevins  
Code Enforcement Supt. Jessica Silva  
HAAC Superintendent Missy Funk

**UTILITIES DEPARTMENT**

Utilities Director Tim Woomer  
WWRF Supt. Bill Griffin  
WWRF Maint. Supt. Todd Ray  
Water Office Manager Kaylyn Lewis



## CITY MANAGER'S OFFICE

200 East Broadway  
Hobbs, NM 88240

Office: (575) 397-9206  
Email: [jnymeyer@hobbsnm.org](mailto:jnymeyer@hobbsnm.org)

**Julie Nymeyer**  
Executive Assistant

January 2, 2025

To: Mayor, City Commission, City Staff and Citizens of Hobbs

Attached is the City Manager's Monthly Report for the month of November, 2024. This report provides general and performance information to the City Commission and the public on programs and services provided by the City. The data is compiled internally by each department/division for the purpose of improving services, responsible budgeting and enhancing transparency in local government.

This month the City of Hobbs held their Annual Veterans Memorial Park Event on Memorial Day, November 11, 2024. We added to the Path of Freedom, which is a tribute made tangible by dedication bricks that line this memorial site. Each Brick stands as a symbol of courage, of lives lived in service, and of sacrifices made in the name of freedom.

This year an additional 36 bricks were laid on the Path of Freedom, giving us a total of 342 individual bricks. We want to thank everyone who attended this event and ask that you continue to honor and praise our country and its veterans each and every day.

Sincerely,

  
Julie Nymeyer, Executive Assistant



**CITY CLERK'S OFFICE**  
*Monthly Report - November 2024*

	Sep-24	Oct-24	Nov-24
Business Registrations - New	12	21	12
Business Registrations - New Owner	0	2	0
Business Registrations- Change of Address	2	1	3
Renewals	0	3	3
Web Payment Renewals	0	0	0
Total Business Registrations Activity	14	24	15
Active Business Registrations for the Month	2331	2342	2349
Fireworks	0	0	0
Junk Yard Licenses	0	0	0
Liquor License	0	7	9
Mobile Business Licenses	0	0	2
Pawn Brokers	0	0	0
Secondhand Dealer's Licenses	1	0	1
Solicitor's Permit	0	0	0
Temporary Vendor's Licenses	0	0	0
			0
Cemetery Deeds Issued/Processed	13	5	29
Public Documents Notarized	120	138	83
Public Records Request	31	42	26
Regular City Commission Meetings <b>11/4/24 11/18/24</b>	2	2	2
Special City Commission Meetings	0	0	0
City Commission Work Session/Closed Meetings	0	1	2
Notice of Potential Quorum	0	0	0
Resolutions and Ordinances Attested	5	18	8
Consideration of Approval	5	2	8
Total Volume of Transactions on Tyler Cashiering	314	350	251
Total Amount	\$ 1,122,658.24	\$ 959,740.23	\$ 384,588.85
Web Payments Online for All Departments	\$ -	\$ -	\$ -
Grand Total	\$ 1,122,658.24	\$ 959,740.23	\$ 384,588.15

# COMMUNICATIONS DEPARTMENT

## NOVEMBER 2024 CITY MANAGER'S REPORT

### SOCIAL MEDIA STATS AT A GLANCE

City of Hobbs Instagram and Facebook pages only  
(other departments not included)

#### FACEBOOK STATS

Reach

24.8K ↑ 6.9%

Content Interactions

1.5K ↑ 15.3%

Followers

Lifetime  
11.9K

Link Clicks

17 ↑ 142.9%

#### INSTAGRAM STATS

Reach

3.5k ↑ 76.9%

Content Interactions

476 ↑ 95.9%

Followers

Lifetime  
2.4K

Link Clicks

0 0%

Our socials media reach and link clicks increased significantly in November, led by higher profile news and events. Posts for voting in the national election, the 7<sup>th</sup> Annual Tree Lighting Ceremony, "Small Business Saturday," and a tornado watch performed well. The Communications Department was very pleased to attend multi-day Emergency Operations Training at the CORE, learning the vital role the department plays in an emergency, and brainstorming real action the department can initiate plans toward.

### SIGNIFICANT ACTIONS THIS MONTH

**REACHED NEARLY 4,900  
USES OF  
TEXTMYGOV**

**HOSTED &  
LIVE-STREAMED  
VETERANS DAY EVENT**

**MULTIPLE TREE LIGHTING  
CEREMONY ADVERTISING  
MATERIALS**

**WROTE DRAFTS FOR  
VETERANS MEMORIAL  
PLAQUE**

Organized and hosted the COH annual Veterans Day event at Veterans Memorial Park. Wrote & delivered a speech and live-streamed the event on Facebook.

Wrote multiple drafts of memorial plaque wording for USAF Veteran Col. D.R. Bales.

Worked on advertising materials (including multiple flyers and billboard) for 7th Annual Tree Lighting Ceremony, as well as working on securing vendors with Finance & Legal Departments.

Held multiple meetings for 7th Annual Tree Lighting Ceremony.

Attended multi-day Emergency Operations Training from Texas A&M & FEMA at the CORE.

### TOP SOCIAL POSTS THIS MONTH

All occurred on Facebook. 5.3K reach for voting, 4.8k for Tree Lighting Ceremony, 4.6k for Small Business Saturday, and 4.3k for tornado watch. The Veterans Day Ceremony livestream had the most likes and comments for any content posted on Facebook for the month, with the Tree Lighting Ceremony "Save the Date" post coming in 2<sup>nd</sup>.



**CITY OF HOBBS****PERMITS ISSUED: 11-1-2024 TO 11-30-2024**

<b>Row Labels</b>	<b>Count of PROJ TYPE</b>	<b>Sum of ESTIMATED COST</b>
COMM MECHANICAL	7	\$ 10,500.00
COMM PLUMBING	14	\$ 19,650.00
COMMERCIAL DEMOLITION	2	\$ 404,427.00
COMMERCIAL ELECTRICAL	11	\$ 16,500.00
COMMERCIAL REMODEL	2	\$ 804,283.00
COMMERCIAL RE-ROOFING	1	\$ 40,000.00
COMMERCIAL SIGN	8	\$ 117,875.00
COMMERCIAL STORAGE	1	\$ 15,534.00
FIRE ALARM SYSTEM	1	\$ 1,500.00
NEW COMMERCIAL	1	\$ 35,000.00
RES MECHANICAL	11	\$ 16,500.00
RES PLUMBING	31	\$ 46,500.00
RES SEWER TAP & EXCAVATION	4	\$ 6,000.00
RESIDENTIAL ADDITION	1	\$ 92,820.00
RESIDENTIAL CARPORT	3	\$ 24,920.00
RESIDENTIAL DEMOLITION	2	\$ 25,109.00
RESIDENTIAL DETACHED GARAGE	1	\$ 36,000.00
RESIDENTIAL ELECTRICAL	34	\$ 51,000.00
RESIDENTIAL FENCE	9	\$ 78,000.00
RESIDENTIAL FOOTING/FOUNDATION	2	\$ 80,000.00
RESIDENTIAL REMODEL	6	\$ 77,400.00
RESIDENTIAL RE-ROOF	79	\$ 1,199,512.00
RESIDENTIAL SINGLE FAMILY	5	\$ 1,544,379.00
RESIDENTIAL STORAGE	2	\$ 164,522.00
RESIDENTIAL SWIMMING POOL	1	\$ 115,808.00
SPRINKLER SYSTEM	1	\$ 1,500.00
<b>Grand Total</b>	<b>240</b>	<b>\$ 5,025,239.00</b>





**ENGINEERING / PLANNING  
TRAFFIC / GIS-MAPPING DEPARTMENTS  
MONTHLY REPORT  
NOVEMBER 2024**

**ENGINEERING DEPARTMENT**

The Engineering Department provides technical support to internal Departments & Public and oversees numerous major/minor capital improvement projects.

**Community Programs & Services:**

Addressing Assignment:

	This Month	2023 Total	2024 Total
<b>Permanent / Temporary Addresses:</b> <i>*Includes Master Subdivision Addresses</i>	3	40	41

**GIS-MAPPING DIVISION:**

The Division manages a Geo-database, which encompasses 1,000 data features for the various categories. The Division is overseeing the Aerial LIDAR / Mobile LIDAR / Aerial Imagery project being performed by BHI (Bohannon Huston Inc.). A technical demonstration of our Mobile Lidar points is being hosted on a third-party website visit <http://hobbslidar.com> (Note: launch in Google or Firefox web browser)

**November 2024**

**Water & Waste Water Model Training:** The GIS Division had a meeting with Freese & Nichols to go over the Water & Waste Water (W&WW) Model and how the City could improve our GIS. Freese & Nichols recommended additional fields to our sewer system datasets to help us track pump curves, line elevation, and maintenance tracking. The GIS Division is working on implementing these changes as part of a wider water & sewer dataset overhaul.

**ESRI Onsite Meeting:** The ESRI account manager stopped by the City to do an in-person meet & greet and show us some of their ArcGIS Solutions that might help us with some items we discussed prior to the meeting. One solution demoed was the “Emergency Management Solution” which may allow the GIS Division to create quick response maps for the public. Additionally, they informed us that one of their products currently in use will lose support in 2025.

**EOC Training, Emergency Preparedness, and Offline GIS:** The GIS Division began working to identify potential causes of emergencies that could prevent us from operating at full capacity, as well as feasible solutions the City could implement to address and overcome these challenges. The GIS Division explored methods to maintain access to GIS in case of an emergency. Due to the licensing structure of ArcGIS Pro, new policies and procedures were developed to enable work without relying on the GIS server or internet connection. While GIS is still working on solutions to maintain access on desktop



**ENGINEERING / PLANNING  
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PCs, given the licensing limitations with the GIS server, the GIS Division has successfully implemented a process to use “offline licenses” on the laptops.

**Veteran’s Day Poster:** The GIS Division created a custom poster for the Veterans Day ceremonies honoring Daly Ray Bales.

**Xcel Electric Meters (update):** The GIS Division developed a dataset of all electric meters funded by the Traffic Department. After completing field data collection, the division began constructing the electric meters dataset, incorporating Engineering Department-specific fields designed to include information from historic bills and old spreadsheets. This billing information was integrated with geospatial data to create the initial version of the Electric Meters dataset.

**College Lane Project Poster:** The GIS Division designed a poster for the Bilingual Community Meeting about the College Ln. Widening project. The poster included event details, key project goals, and was designed to encourage public feedback.

**The Month’s Buffer Maps:** During the month of November the GIS Division completed the following buffer maps (2) for use in Cannabis or Liquor License applications. These maps required a detailed search for church and school properties in the area of the requested address to comply with the City of Hobbs’ regulations.

Token Tony’s (303 W. Marland Blvd.); Favian Navarro realtor (110 & 114 E. Broadway St.)

**PLANNING DEPARTMENT:**

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The following is a summary of the historical growth statistics.

<b>City of Hobbs Growth Statistics</b>								
	2016	2017	2018	2019	2020	2021	2022	2023
<b>Land Development</b>								
Annexations	1.31	0	163.23	0	1.3	0	95.44	0.86
Subdivisions	1	3	1	5	4	6	10	4
Lots Gained	102	13	42	186	197	160	196	103
Summary Subdivisions	33	42	31	47	41	31	40	26

The Planning Board meeting was scheduled for November 19<sup>th</sup> at 10:00 a.m.

**Planning Board Summary:**

November 19<sup>th</sup> - The Planning Board reviewed and considered action on 8 items in a Regular Meeting:

- Review and Consider Preliminary Plans for Tract 2 Playa Escondida Subdivision.





**ENGINEERING / PLANNING**  
**TRAFFIC / GIS-MAPPING DEPARTMENTS**  
**MONTHLY REPORT**  
**NOVEMBER 2024**

- Review and Consider a Variance for a Commercial Sign located at 6010 N Lovington Highway.
- Review and Consider Multiple Variances for 200 S Turner Street, which include a Parking Variance, Building Setback Variance, and Allowance for the Parking in Right of Way.
- Review and Consider a Building Setback and Parking Variance for a Potential Commercial Development located at 1425 N Turner Street.
- Review and Consider a Variance for the Side Yard Setback for 101 E Albertson Street.
- Review and Consider a Variance for the Side Yard Setback for 1321 Breeze, Lot 13 Unit 2 of Trinity Estates.
- Review and Consider a Variance for the Front Yard Setback for 2515 N Houston Street.
- Review and Consider a Revised Fence Policy.

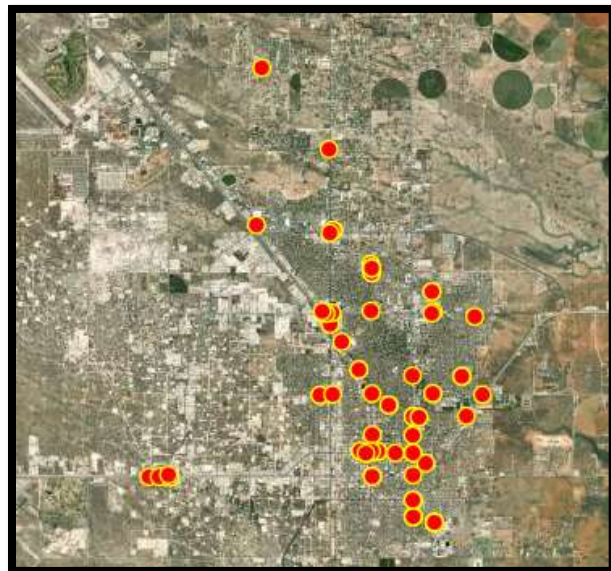
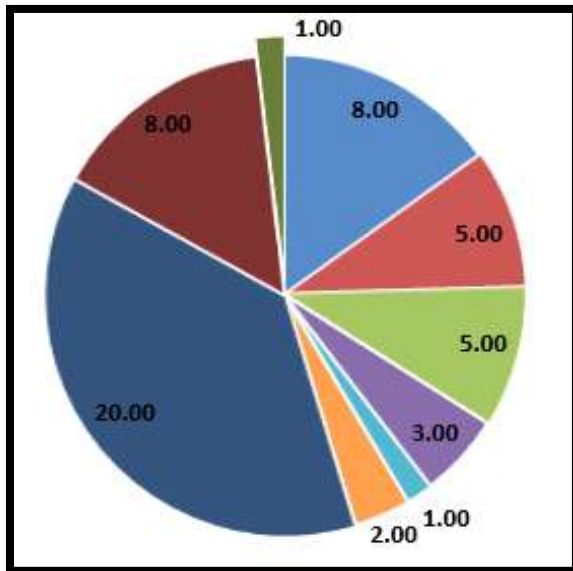


**ENGINEERING / PLANNING  
TRAFFIC / GIS-MAPPING DEPARTMENTS  
MONTHLY REPORT  
NOVEMBER 2024**

**TRAFFIC DIVISION:**

The City of Hobbs has 42 traffic signals, 5 HAWK signals, 15 school zone flashers, 8 flashing beacons, 4 radar speed signs, 1829 STOP signs, 354 warning signs, 2489 street name signs, and 1771 other regulatory and informational signs to maintain and repair regularly.

**Total 1,326 tracked intersections**



- 13. Camera Service = 8
- 19. Ped Push Button Repair / Replace = 5
- 21. School Zone Repaired = 1
- 26. Sign Install / Service = 20
- 03. Wiring Problem Repair = 1

- 18. LED Module Replace = 5
- 02. Minor Traffic Signal Repair = 3
- 23. New Sign Made = 2
- 28. Pole & Anchor Replace = 8

**Major Damage:**

- No major damage for the month of November.

# NOVENBER 2024

## General Services – Building Maintenance

Work performed by City Carpenters

25	Ceiling Tiles Removed
25	Ceiling Tiles Replaced
4	Window Inspection
64	Items installed
0	Drain clod
34	Furniture Assembled/ Items
0	A/C Vents Cleaned
4	Door Repairs
2	Doors Adjusted and grease
1	Baseboard Repair
0	T.V Installed
0	Furniture Move
6	Drywall Patches
1	Door Secure
5	Roof Inspections
19	Roof Repair
5	Fire sprinkler system check
2	Christmas tree

Location of work performed

35	City Hall
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3	Senior Center
5	Fire department #3
6	Hobbs Police Dept. - HPD
0	Hobbs Express
20	Library
2	State Police
2	Adoption center
32	CORE
38	Annex
0	Forensic lab
5	Court
35	Shop
1	DMV
0	Del Norte pool
3	Police Call Door security
5	Sprinkles system by American sistem

# November 2024 General Services – Electrical Dept.

Break down of work performed by the Electricians.

15	Light repairs
11	AC repairs
11	Heater repairs
19	General electrical work
7	CORE work
0	Nonelectrical work

Location of work performed.

7	CORE
4	Library
0	City hall
2	Annex
3	PD
15	Fire stations
3	DA building
1	MVD
1	Rockwind
13	Parks
4	Senior center
0	Teen center
0	Garage
0	AAC
0	Streets

0	State police
0	Municipal Court
0	Crime Lab
0	Hobbs Express
0	National guard
0	
0	
0	
0	



**November - 2024**  
**General Services - Garage**

In November - 2024 The City Garage had a total of 140 Repair Orders/Invoices. Of the 140 R.O./Invoices, 94 were repaired in house and 46 were out sourced. The monthly total outlay for the garage as well as subcontracted parts and labor totaled \$ 44,199.55 Below is a break-down by categories. The break-down includes all parts and labor.

<b>Work Performed</b>	<b># of City R.O./Inv</b>	<b># of Vendor R.O./Inv</b>	<b>Garage Parts \$</b>	<b>Garage Labor \$</b>	<b>Vendor Parts \$</b>	<b>Vndor Labor \$</b>	<b>Total \$</b>
AC/Heater/Vent	5	0	4,576.68	3,774.00	0.00	0.00	8,350.68
APM/BPM/CPM	17	19	1,619.66	1,190.00	1,783.63	0.00	4,593.29
Brakes	1	0	433.41	255.00	0.00	0.00	688.41
Charging	8	0	1,329.71	578.00	0.00	0.00	1,907.71
Engine	3	2	24.95	306.00	3,775.18	3,204.00	7,310.13
Exhaust	0	1	0.00	0.00	926.46	3,042.00	3,968.46
Filters	1	0	13.31	34.00	0.00	0.00	47.31
Fuel System	1	1	17.49	34.00	462.68	450.00	964.17
Lift Mechanism	2	0	152.95	68.00	0.00	0.00	220.95
Lighting	4	1	16.50	136.00	90.00	360.00	602.50
Miscellaneous Maintenance	21	3	1,162.83	2,278.00	1,210.40	2,439.25	7,090.48
Service Calls	14	0	0.00	1,428.00	0.00	0.00	1,428.00
Tires	17	11	3,640.46	986.00	987.00	602.00	6,215.46
Towing Vehicles	0	1	0.00	0.00	0.00	207.00	207.00
Warranty Work	0	1	0.00	0.00	0.00	0.00	0.00
Wash Job	0	6	0.00	0.00	0.00	605.00	605.00
<b>Monthly Total</b>	<b>94</b>	<b>46</b>	<b>12,987.95</b>	<b>11,067.00</b>	<b>9,235.35</b>	<b>10,909.25</b>	<b>44,199.55</b>

	<b># of R.O./Inv</b>	<b>Parts</b>	<b>Labor</b>	<b>Total</b>
<b>City Garage</b>	<b>94</b>	<b>12,987.95</b>	<b>11,067.00</b>	<b>24,054.95</b>
<b>Vendor</b>	<b>46</b>	<b>9,235.35</b>	<b>10,909.25</b>	<b>20,144.60</b>
	<b>140</b>	<b>22,223.30</b>	<b>21,976.25</b>	<b>44,199.55</b>

# November 2024

## General Services – Plumber

Work performed by City Plumber

6	Toilet Repairs
5	Sink/Faucet Repairs
1	Water Line Repair
1	Drain Repairs
2	Sewer Main Stoppage
1	Hose Bib Repairs

Location of work performed

2	Police Dept.
2	Senior Center
2	Rockwind
7	Parks
1	Animal Shelter

# November 2024 Street Department Monthly Report

Break down of work performed by the Street Department Crew:

Man Hours	Activity
176 HRS.	Street Sweeping
40 HRS.	Building Brooms
212 HRS.	Cold Mix Patching
0 HRS.	Crack Seal
240 HRS.	Alley Maintenance
112 HRS.	Storm Sewers and Inlets
24 HRS.	Maintenance
96 HRS.	Work in Welding Shop
0 HRS.	Hot Mix
0 HRS.	Cutting Grass
96 HRS.	Meetings
16 HRS.	Stock piling
40 HRS.	Hauling Trash

The total amounts of material hauled or used:

Quantity	Material
186 YDS	Sweepings
0 BOXES	Crack Seal Material
246 YDS	Alley Material
18 YDS	Cold Mix Used
84 YDS	Trash
0 YDS	millens
0 YDS	Caliche
67 YDS	Recycled Material

Calls responded to:

Number	Type
21	Dispatched – accidents, spills, debris
9	Requests
3	Block Partys

# Hobbs Fire Department

# November 2024

Fire Alarms	Total
Alarms (City)	143
Alarms (County)	52
Alarms (Gaines)	5
<b>Total</b>	<b>200</b>

ZONES	Total
Zone 1 (NW City)	56
Zone 2 (NE City)	32
Zone 3 (SE City)	32
Zone 4 (SW City)	23
Zone 5 (NW County)	31
Zone 6 (NE County)	11
Zone 7 (SE County)	6
Zone 8 (SW County)	4
Out of District	5
<b>Total</b>	<b>200</b>

Dispatch to Enroute	Time
Station 1	2:25
Station 2	1:24
Station 3	1:03
Station 4	0:48
<b>Average</b>	<b>1:25</b>

Dispatch to Arrival	Time
Station 1	6:34
Station 2	5:58
Station 3	4:43
Station 4	6:00
<b>Average</b>	<b>5:48</b>

PREVENTION PROGRAMS	Total
Fire Investigations	4
Fire/Safety Inspections	55
Smoke Detectors Installed/Given	7
Public Education Activities	5
Plan Reviews	6
Burn Permits Issued	0
<b>Total</b>	<b>77</b>

Response By Station	Total
Station 1	68
Station 2	45
Station 3	58
Station 4	29
<b>Total</b>	<b>200</b>

Most Common	
Day	Friday
Time	16:00-16:59

FIRE DEATHS/INJURIES	Total
Fire Deaths	0
Fire Injuries	0

STRUCTURE FIRES	Total
Structure Fires	4

FALSE ALARM RESPONSE Total	
False Alarms	37

Training Hours	Hours
Fire Training	426.5
Hazmat Training	1008.00
EMS Training	182.00
Officer Training	79.50
<b>Total</b>	<b>1696.00</b>



# Hobbs Fire Department

# November 2024

EMS Alarms	Total
Alarms (City)	702
Alarms (County)	1
Alarms (Gaines)	8
<b>Total</b>	<b>711</b>

ZONES	Total
Zone 1 (NW City)	300
Zone 2 (NE City)	128
Zone 3 (SE City)	123
Zone 4 (SW City)	92
Zone 5 (NW County)	13
Zone 6 (NE County)	25
Zone 7 (SE County)	1
Zone 8 (SW County)	16
Out of District	8
<b>Total</b>	<b>706</b>

Average Run Times	Time
Enroute	2:00
At Scene	7:38
On Scene Time	18:45
To Destination	14:09
Back in Service	20:53

Out of Town Transfers	Total
Lubbock	0
Midland	0
Odessa	0
Roswell	1
Carlsbad	1
Artesia	0
Airport/Helipad	34
<b>Total</b>	<b>36</b>

## Most Common

Day	Saturday
Time	16:00-16:59

## Most Common Complain Total

MVC	13.31%
Sick Person	9.77%
Falls	9.07%

## Cardiac Arrest Responses Total

Cardiac Arrest	4
ROSC	2
ROSC = Return of Spontaneous Circulation	

## EMS Billing

	Amount
Billed	\$229,865.06
Collected	\$206,961.48





# Hobbs Express

Monthly Report - November 2024

<b>Passenger Activity</b>	<b>Prior Month Oct-24</b>	<b>Reporting Month Nov-24</b>
No. of Elderly Passengers	1003	750
No. of Non-Ambulatory Passengers	87	41
No. of Disabled Passengers	450	267
No. of Other Trips	4064	2624
<b>Total Passenger Trips</b>	<b>5604</b>	<b>3682</b>

<b>Total Bus Route Trips</b>	3560	2393
<b>Total Demand Response/Paratransit Trips</b>	2044	1289
<b>Total Passenger Trips</b>	<b>5604</b>	<b>3682</b>

<b>Vehicle Statistics</b>	<b>Prior Month Oct-24</b>	<b>Reporting Month Nov-24</b>
Total Vehicle Hours	497	390.25
Total Vehicle Miles	11,306	8,497

<b>Revenue Collected</b>	<b>Prior Month Oct-24</b>	<b>Reporting Month Nov-24</b>
Total Fares Collected	\$2,761.45	\$1,758.52





***Hobbs Animal Adoption Center***

**Mailing Address:**  
 700 N. Grimes  
 Hobbs, New Mexico  
 575-397-9323

**Adoption Center Location:**  
 700 N. Grimes  
 Hobbs, New Mexico

November 5, 2024

To: Chief Fons  
 Lt. Barrientes  
 Superintendent Silva

From: HAAC Manager Missy Funk

Subject: Monthly Statistics HAAC

November 2024

Intake:	Cats	Dogs
Dead On Arrival	4	3
Sterilization Only		
Stray	18	54
Adoption Return		3
Unwanted	9	21
Animal Control Admission	1	3
Found		2
<b>Totals:</b>	<b>32</b>	<b>86</b>
Dispositions:		
Adopted	12	12
Died at Facility		1
Dead on Arrival	6	8
Euthanized	5	15
Rescued		7
Return to Owner		5
Rehomed		1
<b>Totals:</b>	<b>23</b>	<b>49</b>

Total Revenue Collected:	Animal Pick Ups:	\$ 145
	Permits/Tags:	\$ 520
	Reclaims:	\$ 170
	Adoptions	\$
	Cat traps	\$ 120
	<u>Sterilizations:</u>	<u>\$ 2385</u>
		\$ 3340

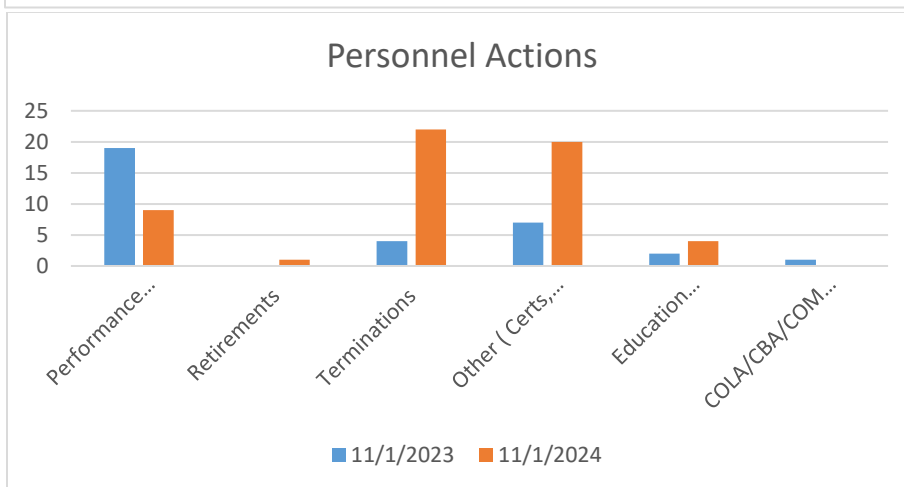
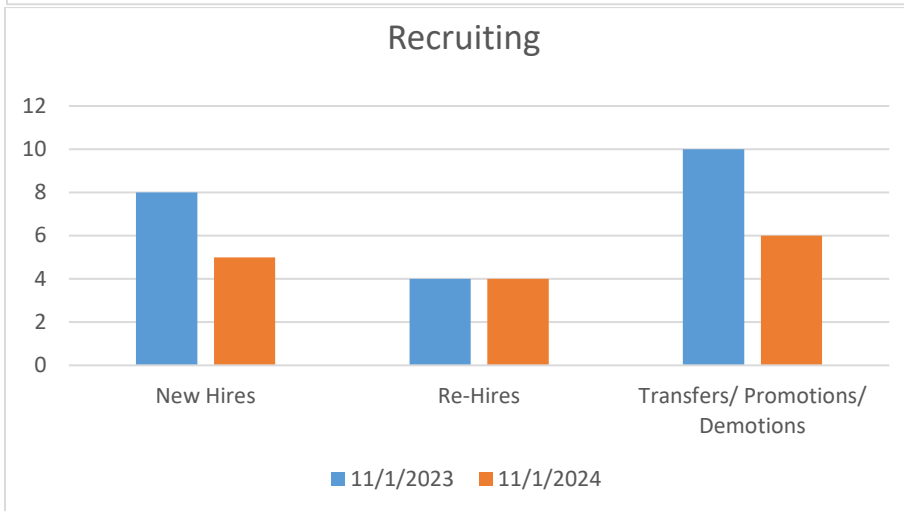
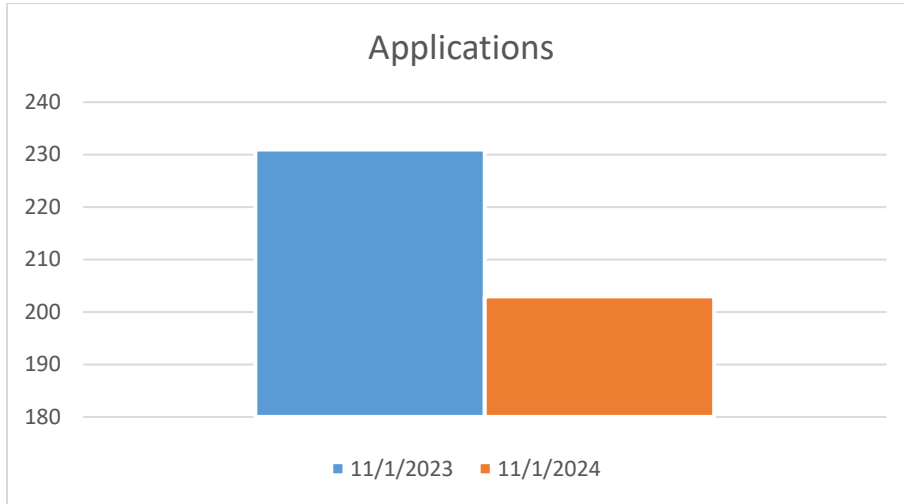
Community Support:

25-TNR cats

72- Low Cost Spay Neuters

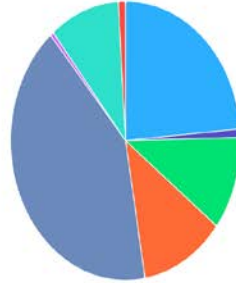
289- Free Vaccinations (Clinic previously held)

HAAC currently has 67 dogs in custody and 7 cats, 1 dog is in foster



## Application Source

Application Source



City of Hobbs Website Facebook Friend / Family Governmentjobs.com Indeed.com Job Fair Other Recruiter

## New Position Postings

WW Control Operator	Code Enforcement Officer
Fire Inspector	Evidence Technician
Traffic Technician	Animal Shelter Assistant
CORE Seasonal Lifeguard	Crime Scene Technician
Animal Control Officer	POSD Maint Worker

## Safety Skills Training:

- Bloodborne Pathogens

## Team Involvement:

- HR Team kicked off Open Enrollment with several meetings
- Nicholas Goulet and Tracy South participated in EOC two-day training
- Nicholas Goulet participated in a Leadership Development Needs Assessment
- Nicholas Goulet and Tracy South participated in IPRA training with the City of Hobbs' Legal Team

## Information Technology Department

### IT Mission Statement:

The Information Technology Department strives to provide high quality technology-based services, in the most cost-effective manner, to facilitate the City of Hobbs operations and its services to the community.

### IT Staff Experience:

The Information Technology Department is a support department comprised of 8 team members. We have 86+ years of combined experience with the City of Hobbs.

**Christa Belyeu – IT Director**  
**Matt Blandin – Asst. IT Director**  
**Joe Amador – Webpage Specialist**  
**Jeff Sanford – Communications Specialist**  
**Frank Porras – IT Network Administrator**  
**Gabriel Jurado – Computer Specialist**  
**Stephanie Ledezma – Computer Specialist**  
**Justin Munoz – IT Network Specialist**

### IT Responsibilities:

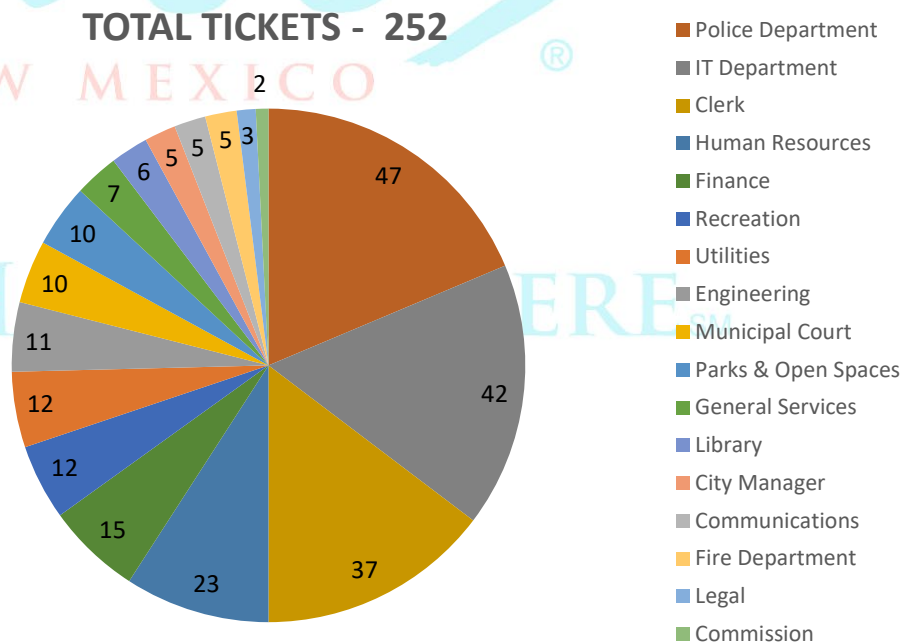
The Information Technology Department is responsible for the research, development and implementation of all City technological equipment and programs.

- ❖ **Technology Policies**
  - AR 15-02 – Technology Policy
- ❖ **I.T. Equipment (24 City of Hobbs facilities)**
  - Purchasing
  - Installation
  - Maintenance
  - Training
  - Research and Development/Planning
- ❖ **Computer**
  - Servers (62) (31 physical / 31 virtual)
  - Offsite replication
  - Desktops (500)
  - Laptops (250)
  - Tablets (130)
  - Point of Sale systems
  - Credit Card devices
  - Peripherals
  - Data backup
- ❖ **Public Safety**
  - Police
    - 2-way radio communications
    - Emergency Alert System (Radio/TV)
    - Communications interoperability equipment
    - Document Imaging
  - Fire
    - 2-way radio communications
    - Paging/Tone out equipment
  - Emergency Operations Center
    - Radio communications
    - Logistical Support
- ❖ **Two-way radio equipment (620)**
  - Administration
  - Programming
  - Repair
  - Installation
  - Control Equipment (7 sites)
  - Mobile (250 radios)
  - Portable (370 radios)
- ❖ **Copy Machines (35) (all locations)**
- ❖ **Wide/Local area networking administration**
  - Firewalls
  - Routers
  - Switches
  - Security appliances
  - Cabling
  - Fiber Optic connectivity (*leased and City owned*)
  - Cyber Security
- ❖ **Email**
  - Account Administration
  - SPAM filtering
  - Intrusion protection
- ❖ **Internet Access**
  - Web access and content filtering
  - DSL connections
  - Remote access
- ❖ **Wireless Networking**
  - Point to point
  - Wi-Fi Access points
- ❖ **Web Page Design (City of Hobbs, Police, Fire, CORE, Library)**
- ❖ **Telephone Equipment (all City locations)**
  - Splash Pad 911 Call boxes
- ❖ **Outdoor Warning Equipment (33 locations)**
  - Warning Siren/Public Address
- ❖ **Facility alarm systems (all locations)**
- ❖ **KHBX LP Radio Station**
- ❖ **Audio/Video**
  - Commission Chambers
  - Livestream regular, special and work session meetings
  - Meeting Rooms
  - Portable
  - Cable TV
  - Video/Virtual Conferencing
  - Radio station and remotes

The following IT projects are based on our strategic goals set forth by our Mayor, City Commission and City Manager. These projects progress over many months and help change the way our users handle day to day tasks. These projects are designed to make users jobs easier while improving efficiency. Each of these jobs take many hours to plan, design, configure and implement and are handled in addition to our regular workload of monthly user related tickets.

- ❖ CivicPlus Agenda Management Solution
  - 50+ hours of configuration and training users
  - 60+ hours of template design and implementation
  - Community members are able to see the agenda and video in one portal
- ❖ Virtual Environment Replacement
  - 80+ hours of design and planning
  - 40+ hours network design and configuration
  - 30+ hours hardware installation
- ❖ Phone System Upgrade
  - 120+ hours of design and planning
  - 100+ hours coordinating and cleaning up old circuits and billing issues
  - 160+ hours upgrading old copper circuits to fiber connections
  - Deployed new phone system to City Hall staff. PD is the next facility on the list.
- ❖ Key Management System
  - 50+ hours to design and construct plan to replace all locks and keys at City Hall
  - 25+ hours to design and build new server to house new key management software to improve tracking and accountability for all keys issued to all City employees
  - Purchase and install key management boxes with audit tracking capabilities
- ❖ Finance and Court software Cloud Migrations
  - 50+ hours training and installation of new hardware, including receipt printers, credit card machines, and cash drawers
  - Configuration and troubleshooting numerous errors after deployment of cloud software
  - Configure all workstations for access and use of new software

ISSUE TYPE	# OF TICKETS
2FA	11
Camera	11
Email	41
Hardware	32
Internet	0
Network	6
Other	8
Password Reset	8
PC Setup	13
Phone	18
Radio	8
Project	2
Research	0
Software	60
User Setup	12
Webpage	32
<b>TOTAL</b>	<b>252</b>







## CITY ATTORNEY'S OFFICE

200 East Broadway  
Hobbs, New Mexico 88240

575-397-9226  
575-391-7876 fax

### **ATTORNEY/CLIENT PRIVILEGED INFORMATION PURSUANT TO RULE 16-106 NMRA**

#### **CITY ATTORNEY'S REPORT**

November 2024

##### **Mission Statement:**

To zealously represent the City of Hobbs and its departments in all legal matters. To create a culture of adherence to the strictest standards of ethics; and to foster an atmosphere where laws are formulated and enforced equally, with respect and dignity for all people.

##### **Duties Required by Law:**

The City Attorney's duties are outlined in Hobbs Municipal Code Section 2.08.070. In compliance with those duties, the City Attorney's Office provided assistance and legal advice both verbally and in writing to the Mayor, City Commission, City Manager, department heads, and staff on various legal topics for the month of September. The substance of this advice is not disclosed herein as it likely constitutes "Attorney/Client Privilege" pursuant Rule 16-106 NMRA.

##### **Public Meetings:**

In an effort to provide legal guidance to the City Commission and all advisory boards, each attorney with the City Attorney's Office is required to serve as a legal advisor to an assigned public body. The role of the assigned attorney is not to conduct the affairs of the public body, rather, it is to ensure compliance with the Open Meetings Act (NMSA 1978, §10-15-1, et seq.) and the various sections of the Hobbs Municipal Code that apply to the given public body.

For the month of November 2024, the public meetings attended by the City Attorney's Office were:

- ❖ Hobbs City Commission – Valerie Chacon (11/4; 11/18)
- ❖ Cemetery Board – Amber Leija (N/A)
- ❖ Community Affairs Board – Medjine Desrosiers-Douyon (N/A)
- ❖ Library Board – Amber Leija (11/6)
- ❖ Lodger's Tax Board – Valerie Chacon (N/A)
- ❖ Planning Board – Medjine Desrosiers-Douyon (11/12, 11/19)
- ❖ Utilities Board – Valerie Chacon (N/A)
- ❖ Veterans Advisory Board – Valerie Chacon (11/20)

The contributions to the public meetings by the City Attorney's Office were:

- ❖ Public Hearings/Presentations 3
- ❖ Agenda Items drafted 6
- ❖ Resolutions Drafted 5

The City Attorney's Office is charged with ensuring compliance with New Mexico State Statutes requiring local government compliance. Some of these laws include the Inspection of Public Records Act (NMSA 1978, §14-2-1, et seq.), the Governmental Conduct Act (NMSA 1978, 10-16-1, et seq.), the Procurement Code (NMSA 1978, §13-1-1, et seq.), and the Open Meetings Act (NMSA 1978, §10-15-1, et seq.)

- ❖ Procurement Review 0
- ❖ Contract Review 5

**Litigation:**

The City Attorney's Office engages in litigation both in the criminal and civil settings. Unlike many public law offices, the City Attorney's Office engages in the practice of law in a multitude of legal disciplines. The spectrum of cases handled by the City Attorney's Office requires that each attorney in the office develop and retain a variety of skills and abilities so as to provide competent representation to the organization in any given case.

Legal Assistants, Courtney Packer and Heather Bara, calendar all events for the attorneys, gather all necessary documents for litigation, assist in the management of the budget, and conduct various other tasks that greatly assist operations for the City Attorney's Office. Assistant City Attorney, Amber Leija, prosecutes all criminal matters filed in the Hobbs Municipal Court and handles all property related matters including condemnations. Deputy City Attorney Medjine Desrosiers-Douyon oversees the daily management of the Office, while assisting the City Attorney, Valerie S. Chacon, represent the City of Hobbs in property disputes, employment matters, and other civil issues, advises management and elected officials on legal issues and also oversees the operations of the City Attorney's Office.

For the month of November 2024, the litigation activity of the City Attorney's Office was as follows:

**Criminal Litigation:**

- ❖ Pretrial Release Hearings: 0
- ❖ Probation Violations: 0
- ❖ Pretrials (Pro Se): 131
- ❖ Pretrials (Attorney): 5
- ❖ Trials: 66
- ❖ Dangerous Dogs/Petitions: 4
- ❖ DWI Cases: 6
- ❖ Shoplifting Cases: 1
- ❖ Appeals in District Court: 0
- ❖ Criminal Pleadings (Mun/Dist.) 109
- ❖ Subpoenas: 115

- ❖ Clio Case Entries: 79
- ❖ Discovery Submissions 58

**Property Matters:**

- ❖ Condemnation Reviews 3
- ❖ Property Purchases Reviews 0
- ❖ Property Contract Doc Reviews 0
- ❖ Property Correspondence 0
- ❖ Foreclosures Filed 0
- ❖ Property Liens Filed 0

**Civil Litigation:**

- ❖ Civil Pleadings 2
- ❖ Civil Depositions 0
- ❖ Civil ADR: 0
- ❖ Demand Letters: 0
- ❖ Misc. Hearings (State/Fed.): 0
- ❖ Discovery Submissions: 2

**Miscellaneous:**

- ❖ Trainings: 1
- ❖ Witness Interviews: 12
- ❖ In-office consultations: 13
- ❖ Letters/Correspondence: 1123

**Areas of Notoriety:**

- ❖ Courtney completed Emergency Preparedness (EOC O & P All – Hazards) Training held by TEEEX.

Thank you for your time and consideration regarding the matter. On behalf of the staff of the City Attorney’s Office, it is a sincere honor to serve the City of Hobbs as its legal team.

Respectfully,

/s/ Valerie S Chacon  
 Valerie Chacon  
 City Attorney

# CITY MANAGER'S REPORT

**November, 2024**

**Hobbs Public Library**

**CIRCULATION: 5,460**

**CIRCULATION BY MATERIAL TYPE:**

Books and Periodicals	3,716
Audio Books & Music	221
DVDs/CDs&DVDs(w/bks)/VOX	549
E-Books/E-Audio (OverDrive & Gale)	512
Kanopy	16
Hoopla	446

**CIRCULATION WITH OTHER LIBRARIES:**

	Borrowed	Loaned
Interlibrary Loans	16	5
ELIN Loans	6	8

**CIRCULATION BY PATRON TYPE:**

Adult	2,608
Juvenile	599
Senior Citizen	548
Used in Library	1,705
<b>Total Children's Items Circulated</b>	<b>2,017</b>
<b>Total Adult Items Circulated</b>	<b>3,443</b>

Patron Visits	3318
Overdue Notices Sent	.

**PROGRAMS & PUBLIC SERVICES:**

Programs Provided	28
Attendance	827
Passive Programs Provided	12
Passive Programming Participation	267
Meeting Room Use	29

Facebook Page Reach	10,000
Web Site Usage	403
HPL Database Usage	35
Reference Questions	362
Public Computer Use	430
Board Games	16

**PATRON PROFILES:**

Adult	16,528
Juvenile (Under 18 Years)	3,649
Senior Citizens (62+ Years)	2,571
Temp ELIN	
<b>Total Active Borrowers</b>	<b>22,748</b>

Library Patrons Added This Month                      54

**RECEIPTS:**

Materials Paid For	\$0.00
Fines & Fees	\$150.39
Copy Machine & Public Printouts	\$353.39
<b>Total</b>	<b>\$503.78</b>

**ITEMS ADDED:**

Total Items Added	474
Items Weeded	1069

**HOLDINGS:**

Total Library Holdings    215,948

City Manager's Report  
Municipal Court – November 2024

Monthly Cases:

Traffic Citations	394
Misdemeanor Citations	45
Environmental Citations	45
Fire Code Violations	0
AGG. DWI	6
DWI – 1 <sup>st</sup>	1
DWI – 2 <sup>nd</sup>	<u>0</u>
Total	491

Courtroom Activity:

Video Arraignments (Jail)	74
Court Appearances – A.M.	43
Court Appearances- P.M.	74
Virtual Court	0
Special Settings	3
Pretrial Court Appearances	66
Trial/Change of Plea Cases/PV Hearing	<u>28</u>
Total	288

Other Activity:

Summons issued	488
Warrants issued	<u>84</u>
Total	572

Fines/Fees Assessed based on Conviction:

Fines	\$45,332.00
Fee	<u>\$4,539.50</u>
Total	\$49,871.50

Fines/Fees Collected:

Fines	\$34,470.00
Penalty Assessment Fee	3,135.50
Automation Fee	391.00
Judicial Education Fee	196.00
Correction Fee	1,300.00
DWI Prevention Fee	86.00
DWI Lab Fee	<u>294.00</u>
Total	\$39,872.50

# Parks & Open Spaces Department

## November 2024 Report



IT ALL HAPPENS HERE.™

1. POSD Team setting up Holiday Décor around the city
2. Sky Light at Mills Splash Pad Restroom replaced due to vandalism
3. New hand dryers installed in restrooms at MLK, Jefferson Sports Complex, Veterans Memorial Sports Complex to reduce paper waste and theft
4. Cemeteries had 15 interments
5. New Veterans Wall Completed at Prairie Haven Park/Cemetery
6. Cemetery along with Chapel of Hope and Griffin Funeral Homes hosted a “Day of the Dead” event, had a good turn out
7. Golf painted a course restroom
8. Golf assisted with brick installation at Veterans Memorial Park and with the Veterans Day event
9. Graffiti received 7 reports this month
10. Bucket Truck, Chainsaws, and Ventrac Tractor training







**THE CITY OF  
HOBBS, NEW MEXICO**

4827 NORTH LOVINGTON HIGHWAY • HOBBS, NEW MEXICO 88240  
RECREATION DEPARTMENT • (575) 397-9291

**Recreation Department  
Monthly Report - November 2024**

**Divisions**

CORE      Recreation      Rockwind Clubhouse      Senior Center      Teen Center

**CORE**

November’s participation and revenue were both greatly affected by the “Cash Only” policy that was in effect for three (3) weeks while the City-wide migration of software from servers to the cloud was taking place. Complimentary Group Fitness Classes were offered during November, and additional marketing strategies are being explored to increase participation in these classes. The CORE also hosted the following events/activities during the month: Hobbs High School’s Tori Invitational Swim Meet; Military Appreciation Pickleball Tournament with a total of 69 participants; Veteran’s Day Appreciation Weekend with complimentary admission for Veterans and their families.

**CORE Participation and Revenue:**

November 2024 Participation	20,136
November 2024 Revenue	\$41,966.70

**For Comparison Purposes:**

October 2024 Participation	29,270	November 2023 Participation	24,508
October 2024 Revenue	\$71,549.68	November 2023 Revenue	\$68,508.21

**Additional November 2024 Details:**

Annual Passes Sold	13	COREkids Participation	1,080
Monthly Passes Sold	89	Group Fitness Classes	459
Weekly Passes Sold	8	Tours/Participants	12/60
Day Passes Sold	1,767	Facility Rentals	44

**Senior Center**

The Senior Center continues the very important mission of providing services to the senior citizens in the community. Below, is some information for November 2024:

	<u># Meals</u>	<u>Donations Received</u>
November 2024 Congregate Meals Served	1,299	\$1,403.41
November 2024 Home Delivered Meals	2,380	\$ 968.00
<b>November 2024 Totals</b>	<b>3,679</b>	<b>\$2,371.41</b>

<b>For comparison October 2024 Totals</b>	4,946	\$3,134.94
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Duplicate Recreation Activities:	476	Exercise:	564
Transportation/Transportation Donations:	189/\$175.00	Assessment/Reassessment:	82

## **Recreation**

- Recreation staff is planning for Christmas events
- There were a total of 32 park pavilion rentals during the month
- Recreation staff collaborated with the Family Aquatics Design Team throughout the month

## **Aquatics**

- Aquatics staff continue to provide mandatory weekly in-service trainings for Lifeguards
- Aquatics staff assisted with Hobbs High School's Tori Invitational Swim Meet
- Aquatics staff collaborated with the Family Aquatics Design Team throughout the month
- The Tsunami Swim & Dive Team had 19 participants for the month

## **Rockwind Community Links Clubhouse**

During November, there were no golf events/tournaments. Thankfully, the weather throughout the month was very mild for November and the course stayed busy with daily play which resulted in November 2024's revenue and rounds to exceed revenue and rounds from November 2023, by a substantial margin. Staff is reviewing tournaments/events that took place during 2024, and working to finalize the 2025 Tournament Schedule.

Rounds, November 2024: 1,910  
Revenue, November 2024: \$67,834.00

For Comparison purposes:

Rounds, October 2024:	2,110	Rounds, November 2023:	1,404
Revenue, October 2024:	\$107,170.66	Revenue, November 2023:	\$52,861.20

## **Teen Center**

- Staff continues to offer rides home for teens who attend the Teen Center in the evening
- Teen Center staff continues to provide meals, activities, programs, and events at the Teen Center
- The Teen Center is continuing to see increased registrations for new members
- The Teen Center hosted the annual Thanksgiving Party



## RISK MANAGEMENT REPORT

November 22, 2024

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- Reviewed & processed for payment, monthly invoices for Work Comp/Liberty Mutual, General Liability Insurers.
- Participated in conference calls with insurance companies and assigned adjusters to review on-going claims.
- Reviewed insurance monthly loss runs report.
- Reviewed & processed for payment 0 application(s) for notary bond or inspection bond.
- Endorsed 1 new vehicles and/or equipment to city's insurance policy.
- Reviewed 32 Incident Reports from various city departments, associated police reports and video footage; established claims where required.
- Reviewed 6 property damage incidents on behalf of the City of Hobbs.
- Reviewed vendor COIs for upcoming events, projects and contracts.
- Sent 1 demand letters for at fault claims.
- Received and reviewed Tort Notices.
- Issued multiple purchase orders to repair city vehicles.
- Attended and completed EOC training.
- Completed required monthly safety training.
- Attended Commission meetings.

# UTILITIES DEPARTMENT

WATER DEPARTMENT		2023		2024	
<u>CLASS</u>	<u>ACTIVE</u> <u>ACCOUNTS</u>	<u>Billed gallons</u> <u>October 2023</u>	<u>ACTIVE</u> <u>ACCOUNTS</u>	<u>Billed gallons</u> <u>October 2024</u>	
Residential	11,770	102,023,604	11,903	112,543,775	
Commercial	1,832	45,400,189	1,882	52,224,915	
City Accounts	213	16,896,561	212	18,843,045	
School Accounts	65	7,637,184	66	7,477,707	
Irrigation	265	9,282,014	293	8,898,949	
Unbilled Maintenance		2,800,000		3,500,000	
	<b>14,145</b>	<b>184,039,552</b>	<b>14,356</b>	<b>203,488,391</b>	

LABORATORY	November 2023	November 2024
Total Drinking Water Tests	47	41
Total Wastewater Tests	649	667
Liquid Waste Received (gallons)	135,170	83,480

WASTEWATER RECLAMATION FACILITY		
Influent (Million Gallons)	99.041	97.535
Effluent (Million Gallons)	99.506	90.798
Solids Removed (Dry Pounds)	0*	78,369

\* Centrifuge run underway at time of report

WATER PRODUCTION REPORT - NOVEMBER 2024	
<b>WATER PRODUCED</b>	
Total monthly water produced, million gallons	132,714,000
Total monthly water distributed, million gallons	132,142,000
<b>CHLORINE</b>	
Monthly chlorine average residual, milligrams/liter	0.55
Monthly chlorine gas dosed to system (lbs)	1,118
<b>MICROBIOLOGY</b>	
Bacteria tests, routine	40
Positive results	0
<b>PUBLIC SERVICE</b>	
Customer complaints, investigated	0
Customer complaints, resolved	0
Low water / pressure issues	0
Emergency call outs (from 5:00 pm to 7:00 am & weekends)	0

## UTILITY MAINTENANCE OCTOBER 2024

### WORK DESCRIPTION

Meter lid replacement	40
Meter box replacement	25
Meter stop / valve replacement	15
Meter change out 3/4"	55
Meter change out 1"	0
Meter change out 2"	0
Meter change out 3"	0
Meter change out 4"	0
Meter change out 6"	0
Set new 3/4" meter	20
Set new 1" meter	0
Set new 2" meter	3
Set new 3" meter	0
Set new 4" meter	0
Set new 6" meter	1
Service lateral leaks/repair	70
Service lateral replacement	11 qty - 115 feet
New Service Lateral	10 qty - 135 feet
Low water pressure investigation	4
Water quality investigations	0
Main line leaks/repair	6
Main line replacement (feet)	5
Valve maintenance	20
Valve new install/replacement	0
Fire hydrant maintenance	50
Fire hydrant repair/replacement	8
Fire hydrant meter maintenance	2
Fire hydrant meter set	25
New fire hydrant installed	15
Vehicle/equipment maintenance hours	20
Unaccounted/unmetered water loss	1,500,000
Miscellaneous afterhour calls	5
Emergency Call Outs (From 6:00pm to 7:00am)	65

### WORK DESCRIPTION

### QUANTITY

Manhole maintenance	120
Manholes cleaned	50
Sewer main line cleaned (feet)	65,000
Sewer stoppages	22
Sewer main line video inspections	2
Odor complaints	12
Sewer pre-treatment additives	500 gallons
Property damage from sewer	0
Sewer main line repair/replacement	30 feet

New sewer main line installation	0 feet
New backflow valve installation	0
Backflow valve maintenance	0
Lift station maintenance	8/weekly